



# Traverse City Figure Skating Club Annual Ice Show

## *“Princesses and Villains on Ice”*

### 2017 Registration Packet

Please complete, read and return all forms by the listed Deadlines.

#### **IMPORTANT DATES TO REMEMBER!!! MARK YOUR CALENDARS!!!**

##### **TECHNICAL REHEARSAL**

*Tuesday, March 7<sup>th</sup>, 2017*

*TIME: 3:00-6:00pm*

##### **DRESS REHEARSAL**

*Thursday, March 9<sup>th</sup>, 2017*

*TIME: 5:00-8:00pm*

##### **ICE SHOW TIMES**

*Friday, March 10<sup>th</sup>, 2017*

*TIME: 7:00 pm*

*Saturday, March 11<sup>th</sup>, 2017*

*TIME: 11:30 am & 4:30pm*

##### **COSTUME MEASURING: (MANDATORY)**

*All skaters must come to one of these scheduled times to get measured*

*Tuesday, November 8<sup>th</sup> from 4:00-6:00pm*

*Wednesday, November 9<sup>th</sup> from 5:00-7:00pm*

*Thursday, November 10<sup>th</sup> from 5:00-7:00pm*

##### **CLUB MEETING:**

*Monday November 14<sup>th</sup> @6:00 PM*

*This is not mandatory but highly recommended if this is your first show and/or you have questions regarding registration etc.*

##### **PRACTICE TIMES:**

Groups will be determined after the registration is complete. Groups will be assigned a coach/choreographer who will be contacting you about practice times. Ice show practices will begin mid February. Every attempt will be made to have choreography on the sessions your skater is already registered for, however this may not be possible if not all skaters in the group are on the session. Skaters will be allowed to skate on sessions for group (groups of 2-5 skaters) choreography for the duration of the lesson only, for no ice time charge.

Soloist choreography may begin before February in order to free up time for the group choreography in February. Opening, High School, and Closing number practice times TBD.

Choreography will be charged to each individual skater in all groups except Synchronized, and Production Ensemble Teams.

**Ice Show Director: Heidi Massé**

**Ice Show Co Director: Lauren Griggs Email: [laurenkgriggs@gmail.com](mailto:laurenkgriggs@gmail.com)**

**Ice Show Co Director: Lauren Tondreau Email: [Axelqueen100@hotmail.com](mailto:Axelqueen100@hotmail.com)**

**Ice Show Chairperson: Laurent Massé Call # 231.422.2028 Email: [lmass72@gmail.com](mailto:lmass72@gmail.com)**

# Princesses and Villains on Ice

## REGISTRATION FORM

Due: **Monday, November 14th, 2016**

Please pay by check or credit card with your registration, all fees are non-refundable,

**A late fee of \$40 will be charged after 11/14/16**

Skater's Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone#: \_\_\_\_\_ Cell#: \_\_\_\_\_  
E-mail address: \_\_\_\_\_

Skating level as of November 14th, 2016 (please list the last test level passed in each category)  
Freestyle: \_\_\_\_\_ Moves: \_\_\_\_\_

Signatures- Freestyle Coach: \_\_\_\_\_

### Ice Show Number Information / Requirements

<p style="text-align: center;"><b>Freestyle Numbers</b></p> <p style="text-align: center;"><i>If your skater skates on a low/ open session your skaters qualifies</i></p> <p><b>Solos:</b> Skaters must have passed Novice Moves and Intermediate Freestyle tests, be a High School Senior who has passed Pre-Juvenile Freestyle and Juvenile Moves tests, or compete at a Regional competition at a qualifying level.</p> <p><b>Groups of 2 or more:</b> Skaters must have passed Juvenile Moves and Juvenile Freestyle Tests.</p> <p><b>Groups of 3 or more:</b> Skaters must have passed Preliminary Moves and Preliminary Freestyle Tests.</p> <p><b>Groups of 4 or more:</b> Skaters must have passed Basic 4 and skate on at least one freestyle a week on TCFSC ice time.</p>	<p style="text-align: center;"><b>Production Ensemble</b></p> <p style="text-align: center;"><i>Your skater must be registered for Ensemble for the fall / winter session.</i></p>
<p style="text-align: center;"><b>Opening / Closing Numbers</b></p> <p style="text-align: center;">Skaters will be notified by Ice Show Director who will be in the opening and closing numbers</p>	<p style="text-align: center;"><b>Synchronized</b></p> <p style="text-align: center;">Must be enrolled in Synchro the entire Fall/Winter season</p>
<p style="text-align: center;">~If you are not sure of you qualification please contact your coach~</p>	

### Please mark the boxes below and Ice Show registration Fee Total

<p style="text-align: center;"><b>Each Number is \$25 to Participate</b></p> <p><i>*Your skater can sign up for multiple numbers as long as they meet all of the requirements listed above*</i></p> <ul style="list-style-type: none"><li><input type="checkbox"/> Freestyle Number</li><li><input type="checkbox"/> Production Ensemble</li><li><input type="checkbox"/> Synchronized Skating</li><li><input type="checkbox"/> High School number</li></ul>	<p style="text-align: center;"><b>Ice Show Registration Fee Total</b></p> <p style="text-align: right;">Ice Show Registration Fee: <u>\$50</u></p> <p>Total Ice Show Numbers _____ X \$25 = \$ _____</p> <p># of Tights (At least ONE) _____ X \$20 = \$ _____</p> <p># of Costumes _____ X \$60 = \$ _____</p> <p style="text-align: right;">Advertisement Fee (See AD Page) <u>\$100</u></p> <p style="text-align: right;">TOTAL _____</p> <p><input type="radio"/> Check # _____</p> <p><input type="radio"/> Visa/MC # _____ Exp. _____ CV# _____</p>
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# Entry Form/Contract

## *“Princesses and Villains on Ice”*

Due: November 14<sup>th</sup>, 2016

### Rules Concerning Practice Ice, Rehearsals, and Requirements

*Please initial each line below*

\_\_\_\_\_ It will be up to the skater and their coach as to how many off-ice practices are needed.

\_\_\_\_\_ Any group up to 5 skaters may practice on regular club ice. This will be scheduled so as to not disrupt regular lessons or classes where possible. Larger groups MAY NOT practice on regular TCFSC club ice time. Special practice times will be posted for large group numbers.

\_\_\_\_\_ No make-up session will be held on any TCFSC club ice time. The reason for this is that it interferes with regular ice time and already scheduled skater lessons.

\_\_\_\_\_ All skaters will be expected to attend their scheduled ice show practices. **If a skater misses 2 or more scheduled practices (on or off-ice), they may be removed from that number and no money will be refunded.** If you absolutely must miss a practice, please notify the coach that is choreographing your number and arrange to review the information that you missed with another skater in your group number.

\_\_\_\_\_ If you must miss a practice, you will still be billed for the session at the group rate.

\_\_\_\_\_ Please as a courtesy to other skaters in your group, do not schedule vacation times near the ice show or they will be counted as a missed practice.

\_\_\_\_\_ I am accepting a position for the 2017 production of the “Princesses and Villains on Ice”. I understand that the coaching team is making all casting decisions for this year’s ice show.

\_\_\_\_\_ I understand if I decide to drop out of the show, no fees are refunded and I am still responsible for the coaches’ fees if I am in a group number.

\_\_\_\_\_ I understand the stated information for the “Princesses and Villains on Ice” and am committing to the attendance required at practices, tech rehearsal, dress rehearsal, and all three performances.

\_\_\_\_\_ I understand that I am required to bring in \$100 worth of ads by January 20<sup>th</sup>, 2017 for the program book to receive a \$100 credit for the Advertisement Fee. This is a per family fee, the advertisement may be used by you if you wish.

\_\_\_\_\_ For the skater to be allowed to skate in the ice show, all accounts from Fall/Winter session contract & ice show fees must be paid in full before receiving your costumes.

**I have read over the policies above and agree to abide by the practice ice guidelines for the 2017 Ice Show.**

X \_\_\_\_\_  
(Skater Signature)

X \_\_\_\_\_  
(Parent Signature)

X \_\_\_\_\_  
(Heidi Massé Signature)

X \_\_\_\_\_  
(Lauren Tondreau or Lauren Griggs Signature)

# COSTUME/TIGHTS ORDER FORM

Ice Show 2017

Freestyle Numbers, High School Number, & Production Ensemble

Skater's Name \_\_\_\_\_ Parent Name \_\_\_\_\_

Home Phone # \_\_\_\_\_

Cell # \_\_\_\_\_ Skater's Age: \_\_\_\_\_

## COSTUMES

We will be measuring skaters at the arena on November 8,9,and 10. A sign up sheet will be available in the office. ALL skaters must get measured. Please bring this form with you. We can help answer any questions about sizes at that time.

**Please fill out all lines for sizes accurately**

Leotard Size:

Child - Small      Medium      Large      X-Large  
Adult - Small      Medium      Large      X-Large

**Street Clothes Size (Include child or junior, ex. Child 8)**

Height \_\_\_\_\_

Weight \_\_\_\_\_

Bust \_\_\_\_\_

Waist \_\_\_\_\_

Hips \_\_\_\_\_

Girth \_\_\_\_\_

*(This is the most important measurement for proper fit. Girth is measured from the center of the right shoulder, under crotch and back up to the starting point on the right shoulder. Do not pull tightly. Costumes will be worn in March 2017, so adjust for the expected growth of the skater.)*

## Tights

**Suntan Mondor Over the Boot Tights, 85% nylon microfiber / 15% lycra spandex**

If in doubt on size, order one size larger or go to [www.mondor.com](http://www.mondor.com) to see size chart- *Each skater must order at least ONE PAIR of tights to assure all groups have matching tights.*

Child - XSmall 4/6      Small 6/8      Medium 8/10      Large 10/12      X-Large 12/14  
Adult - Small      Medium      Large      X-Large

Quantity: \_\_\_\_\_ x \$20.00 = Total Amount: \$ \_\_\_\_\_

## Check the boxes below that your skater is registered for

*Soloists do not need to make a deposit, but do need to order tights. Synchronized skaters already have costumes. Please turn in a completed costume form even if no costume is ordered, this way I know you don't need a costume.*

- Freestyle  
Production Ensemble  
High School Number

## PLEASE NOTE

The target amount for costumes is \$60. If a costume for a group runs over \$60 you will be notified and the amount will be charged to your account. EVERY EFFORT will be made to keep your costume fee at the \$60.

Contact: Jewelee Hiler

Email: [ourprincess@charter.net](mailto:ourprincess@charter.net)

## Advertising Requirements

### Ice show ad deadline is January 20, 2017

- Attached are the required program ad forms along with a memo to use to solicit businesses to place ads in our program book.
- Each TCFSC family is required to bring in \$100 worth of ads for our program book. You can accomplish this in any combination. You may use the ad yourself, or you can sell ads to local businesses. Make all ads payable to TCFSC. Ads you sell will be credited towards the advertisement fee you paid at registration. Refer to previous years programs for examples of ads, available in the office. Ad prices are as follows:
  - \$100 full page – 8.5x11
  - \$50 half page – 4.25x11 or 5.5x8.5
  - \$30 business card size – 2x3.5
  - \$10 happy ad – text only
- Since ice show is a large fundraiser for our club, we can always use more ads. Please encourage skaters to sell as many ads as they can!
- YOU WILL RECEIVE A 60% CREDIT TOWARDS YOUR CLUB ACCOUNT FOR AD SALES OVER \$300. SO IF YOU SELL \$500 IN ADS, YOUR ACCOUNT WILL BE CREDITED \$120.
- After January 20, 2017 a \$25 late fee will be added to any ads turned in late. The absolute late deadline for accepting ads will be January 29, 2017 – NO ads will be accepted after this date. Developing the Ice Show program is a long, tedious process that requires a lot of organization so we must use these guidelines to ensure that we can meet our printing deadlines.
- If businesses would like to be billed by TCFSC after the end year for financial purposes, then we are happy to do that for them. Just let them know that we will send an invoice in January for their ad in our show.
- Due to the large volume of unreadable, non-compatible files/CDs/disks received in previous years, there will be an additional charge of **\$25.00** if your ad is not provided as a readable image format (**.jpeg or .pdf**). Please submit a hard copy (printed version) of your ad, and your check to the TCFSC office and e-mail your ad as an attachment to **Jewelée Hiler** at [ourprincess@charter.net](mailto:ourprincess@charter.net) Though you have the ability to open the file/CD on YOUR computer, it may not be compatible with other systems. If you are unable or unsure you can provide your ad in an approved format, please contact one of the local print shops (Copy Central, Copy Shop, Kwik Print, etc.) and ask for assistance. They have the capability to convert your ad to a readable format, and can even help you design your ad for a nominal fee.

I have read over the advertising requirements for the 2017 Annual Ice Show

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# 2017 Ice Show Ad packages

<p><b>Corporate Sponsor- Full Color Ad</b></p> <p><input type="checkbox"/> \$300.00 inside front/inside back cover</p> <ul style="list-style-type: none"> <li>• Full Page Ad</li> <li>• Company name on Show banner</li> <li>• Company name on program sponsor page</li> <li>• 2 free tickets to the show</li> </ul>	<p><b>Full Page Ad – 8.5x11</b></p> <p><input type="checkbox"/> \$ 100.00</p> <ul style="list-style-type: none"> <li>• Black and White</li> </ul>
<p><b>Corporate Sponsor</b></p> <p><input type="checkbox"/> \$250.00</p> <ul style="list-style-type: none"> <li>• Full Page Ad</li> <li>• Company name on Show banner</li> <li>• Company name on program sponsor page</li> <li>• 2 free tickets to the show</li> </ul>	<p><b>Half Page Ad – 8.5 x 5.5</b></p> <p><input type="checkbox"/> \$50.00</p> <ul style="list-style-type: none"> <li>• Black and White</li> </ul>
<p><b>Corporate Sponsor</b></p> <p><input type="checkbox"/> \$250.00</p> <ul style="list-style-type: none"> <li>• Full Page Ad</li> <li>• Company name on Show banner</li> <li>• Company name on program sponsor page</li> <li>• 2 free tickets to the show</li> </ul>	<p><b>Business Card Ad –3.5x2</b></p> <p><input type="checkbox"/> \$30.00</p> <ul style="list-style-type: none"> <li>• Black and White</li> </ul>
<p><b>Corporate Sponsor</b></p> <p><input type="checkbox"/> \$250.00</p> <ul style="list-style-type: none"> <li>• Full Page Ad</li> <li>• Company name on Show banner</li> <li>• Company name on program sponsor page</li> <li>• 2 free tickets to the show</li> </ul>	<p><b>Happy Ad – Text only</b></p> <p><input type="checkbox"/> \$10.00</p> <ul style="list-style-type: none"> <li>• 3 lines maximum</li> </ul>
<p>All ads must be in a readable image format .jpeg or .pdf</p> <p>Send information and artwork to  <b>Jewellee Hiler ourprincess@charter.net</b></p> <p>Ad Deadline is January 20,2017. No ads accepted after January 29, 2017</p>	

**Please mark the boxes below for program ad total**

<ul style="list-style-type: none"> <li><input type="checkbox"/> Corporate Sponsor Inside cover Full Color \$300.00</li> <li><input type="checkbox"/> Corporate Sponsor Full Page Black/White \$250.00</li> <li><input type="checkbox"/> Full Page Black and White \$100.00</li> <li><input type="checkbox"/> Business Card \$30.00</li> <li><input type="checkbox"/> Happy Ad \$10.00</li> </ul>	<p>Show time and date for tickets with Corporate Sponsor Package</p> <p>___ Friday 7PM</p> <p>___ Saturday 11:30 am</p> <p>___ Saturday 4:30PM</p> <p>Total Ad Amount Due: _____</p> <p>Credit card info</p> <p># _____</p> <p>Exp. ___ / ___ code _____</p> <p><input type="checkbox"/> Check # _____      <input type="checkbox"/> Credit Card (\$3 fee)</p>
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**Volunteer Name selling ad(s)** \_\_\_\_\_